

Spelthorne Borough Council

Cabinet and Property and Investment Committee Forward Plan and Key Decisions



This Forward Plan sets out the decisions which the Cabinet expects to take over the forthcoming months, and identifies those which are **Key Decisions**.

A **Key Decision** is a decision to be taken by the Cabinet which is either likely to result in significant expenditure or savings or to have significant effects on those living or working in an area comprising two or more wards in the Borough.

The members of the Cabinet and their areas of responsibility are:

Cllr I.T.E. Harvey	Leader of the Council	Cllr.harvey@spelthorne.gov.uk
Cllr O. Rybinski	Deputy Leader and Finance	Cllr.rybinski@spelthorne.gov.uk
Cllr A. Brar	Housing	Cllr.brar@spelthorne.gov.uk
Cllr. S. Buttar	Community Wellbeing	Cllr.buttar@spelthorne.gov.uk
Cllr H. Harvey	Investment Portfolio and Management, and Regeneration	Cllr.hharvey@spelthorne.gov.uk
Cllr J. Sexton	Corporate Management	Cllr.sexton@spelthorne.gov.uk
Cllr I. Beardsmore	Planning	Cllr.beardsmore@spelthorne.gov.uk

Whilst the majority of the Cabinet's business at the meetings listed in this Plan will be open to the public and press, there will inevitably be some business to be considered which contains confidential, commercially sensitive or personal information.

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that part of any of the Cabinet meetings listed below may be held in private where exempt and / or confidential information is due to be considered.

Representations regarding this should be made to committee.services@spelthorne.gov.uk

Please direct any enquiries about this Plan to the Principal Committee Manager, Gillian Scott, at the Council offices on 01784 444243 or e-mail g.scott@spelthorne.gov.uk

Spelthorne Borough Council

Cabinet and Property and Investment Committee Forward Plan and Key Decisions for 24 June 2020 to 30 September 2020

Anticipated earliest (or next) date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Property and Investment Committee 06 07 2020	Exempt report - Acquisition AA - Key Decision To consider the acquisition of a Property.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 06 07 2020	Exempt Report - Property Letting 'H'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Property and Investment Committee 06 07 2020	Exempt Report - Property Letting 'I' To consider the letting of property 'I'.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 15 07 2020	Homelessness and Rough Sleeping Strategy 2020-2025 To consider a report on a review of the Strategy.	Key Decision It is significant in terms of its effect on communities living or working in an area comprising two or more wards	Public	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Housing
Cabinet 15 07 2020	Asset Management Plan To consider a draft Asset Management Plan	Non-Key Decision	Public	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Investment Portfolio and Management and Regeneration

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 15 07 2020	Annual Asset Investment Report To note the Annual Asset Investment report.	Non-Key Decision	Public	Nick Cummings, Property and Development Manager Leader of the Council
Cabinet 15 07 2020	Community Asset Policy To consider the proposed Community Asset Policy.	Non-Key Decision	Public	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 15 07 2020	Corporate Plan Review To review the Corporate Plan and recommend it to Council for adoption.	Non-Key Decision	Public	Lee O'Neil, Deputy Chief Executive Leader of the Council
Cabinet 15 07 2020	Treasury Management Outturn Report 2019/20 To note the Treasury Management outturn report for 2019/20.	Non-Key Decision	Public	Anna Russell, Deputy Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 15 07 2020	Provisional Revenue Outturn Report 2019/20 To note the provisional revenue outturn report for 2019/20 and consider the proposed revenue carry forward figures.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 15 07 2020	Provisional Capital Outturn Report 2019/20 To consider the provisional capital outturn report for 2019/20 and the proposed capital carry forward requests.	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 15 07 2020	Street Traders Fees and Charges 2020-21 To consider the fees and charges for street traders for 2020-21	Non-Key Decision	Public	Tracey Willmott-French, Senior Environmental Health Manager Portfolio Holder for Environment and Compliance
Cabinet 15 07 2020	Appointments to Outside Bodies To consider Council appointments to Outside Bodies.	Non-Key Decision	Public	Gillian Scott, Principal Committee Manager Leader of the Council
Cabinet 15 07 2020	Replacement Spelthorne Leisure Centre - outcome of Consultation	Non-Key Decision		Lee O'Neil, Deputy Chief Executive Leader of the Council
Property and Investment Committee 20 07 2020	Exempt report - Acquisition AB - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 20 07 2020	Exempt Report - Property Letting 'J' To consider the letting of property 'J'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Property and Investment Committee 20 07 2020	Exempt report - Property Letting 'K' To consider the letting of property 'K'	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Property and Investment Committee 04 08 2020	Exempt report - Acquisition AC - Key Decision To consider the acquisition of a Property	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Leader of the Council
Property and Investment Committee 04 08 2020	Exempt Report - Property Letting 'L' To consider the letting of property 'J'.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Nick Cummings, Property and Development Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Exempt Report - Planned and Reactive Repairs Managed Service Tender To consider an exempt report on the tenders received for the Planned and Reactive Repairs Managed Service contract.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Hilary Gillies, Interim Corporate Procurement Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Exempt Report - White House and Harper House Managed Services To consider a tender report on a managed service provider for the White House Hostel and Harper House	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	David Birley, Housing Strategy and Policy Manager Portfolio Holder for Housing

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 23 09 2020	Exempt report - Thameside House construction budget - Key Decision To consider an exempt report on the construction budget for Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Leader of the Council
Cabinet 23 09 2020	Exempt Report - Victory Place Construction Costs - Key Decision To consider an exempt report on the construction costs for Victory Place.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Exempt Report - Ceaser Court Phase 2 - Construction Costs - Key Decision To consider an exempt report on the construction costs for Phase 2 of Ceaser Court.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Richard Mortimer, Asset Management Contractor Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Exempt report - Waterfront - Appointment of monitoring surveyor - Key Decision To consider an exempt report on the appointment of a monitoring surveyor to the Waterfront project.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Exempt report - Thameside House - demolition contract - Key Decision To consider the tenders received for the demolition contract in respect of Thameside House.	Key Decision It is likely to result in the Council incurring expenditure above or making savings of up to £164,000	Private	Heather Morgan, Group Head - Regeneration and Growth Portfolio Holder for Investment Portfolio and Management and Regeneration

Date of decision and decision maker	Matter for consideration	Key or non-Key Decision	Decision to be taken in Public or Private	Lead Officer/ Cabinet Member
Cabinet 23 09 2020	Corporate Health and Safety Policy To adopt a Corporate Health and Safety Policy	Non-Key Decision	Public	Stuart Mann, Health & Safety Officer Portfolio Holder for Corporate Management
Cabinet 23 09 2020	Sandbag Policy To consider and agree to a Sandbag Policy	Non-Key Decision	Public	Nick Moon, Risk and Resilience Manager Portfolio Holder for Corporate Management
Cabinet 23 09 2020	Playing Pitch Strategy	Non-Key Decision	Public	Lisa Stonehouse, Leisure Services Manager Portfolio Holder for Corporate Management
Cabinet 23 09 2020	Construction Constructors' Framework Agreement	Non-Key Decision	Public	Hilary Gillies, Interim Corporate Procurement Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Construction Professional Services Framework Agreement	Non-Key Decision	Public	Hilary Gillies, Interim Corporate Procurement Manager Portfolio Holder for Investment Portfolio and Management and Regeneration
Cabinet 23 09 2020	Capital and Revenue Monitoring Q1 (April to June)	Non-Key Decision	Public	Laurence Woolven, Chief Accountant Deputy Leader and Portfolio Holder for Finance
Cabinet 23 09 2020	Public Space Protection Order - Parks and Open Spaces To consider a proposal to make Public Space Protection Orders in the borough and to consult residents on the matter.	Non-Key Decision	Public	Karen Limmer, Interim Group Head of Corporate Governance Portfolio Holder for Environment and Compliance